



The North Dakota State Staff Senate met on December 14, 2020 via MS Teams.

- I. Call to order
  - a. The meeting was called to order at 2:30pm CT on December 14, 2020 by ND State Staff Senate President Michael Linnell.
- II. Roll call
  - a. **Bismarck State College (BSC):** Retha Mattern, Lori Niblick, Courtney Reiswig, Kara Welk
  - b. **Core Technology Services Office (CTSO):** Crystal Tangsrud
  - c. **Dakota College Bottineau (DCB):** Heidi Hauf, JaLee Lynnes
  - d. **Dickinson State University (DSU):** Laura Fetting, Josh Nichols, Wynter Miller
  - e. **Lake Region State College (LRSC):**
  - f. **Mayville State University (MaSU):** Alyson Beckman
  - g. **Minot State University (MiSU):** Lindsey Benson, Michael Linnell
  - h. **North Dakota State College of Science (NDSCS):** Mindy Bessler, Lisa Braun, Leslie Shirek
  - i. **North Dakota State University (NDSU):** Al Bernardo, April Helgaas, Kay Hopkins
  - j. **University of North Dakota (UND):** Tyler Clauson, Brian Schill, Megan Wasylow
  - k. **Valley City State University (VCSU):** Kelsie Carter
  - l. **Williston State College (WSC):** Megan Kasner, Kristina Kitchens
  - m. **NDUS Representative:** (Absent)
  - n. **HRC Representative (DSU):** Laura Fetting
  - o. **HRC Liaison:** (Absent)
  - p. **SBHE Representative (BSC):** Retha Mattern
- III. Approval of Agenda
  - a. A motion to approve the agenda was made by Megan Wasylow (UND) and seconded by April Helgaas (NDSU). Following a vote, motion carried, agenda approved as is.
- IV. Approval of Minutes
  - a. A motion to approve the minutes was made by Brian Schill (UND) and seconded by Lisa Braun (NDSCS). Following a vote, motion carried, minutes approved as is.
- V. Reports
  - a. Campus Updates – Submit via the website by December 29<sup>th</sup>.
  - b. SBHE Staff Advisor Report –Retha Mattern (BSC) reported that the State Board of Higher Education (SBHE) did not meet in November. They decision was to delay the meeting until after the Governor’s budget address. The Budget and Finance Committee met and discussed the Room, Board, and Fee guidelines. There will be several policy readings at the next meeting. The next SBHE meeting is scheduled for December 17<sup>th</sup>. The agenda is posted on the website, but is subject to change prior to the meeting. The agenda will be available at <https://ndus.edu/sbhe-overview/agendas-minutes-videos/>.
  - c. HRC – Laura Fetting (DSU) reported that the HRC met on December 1<sup>st</sup>. The HRC discussed policy updates that are forthcoming and fraudulent Job Service Claims that have been filed using NDUS employee names. A note was made that this was not due to a breach in any NDUS data.
- VI. Business Agenda –
  - a. Taskforce Chair Updates
    - i. Legislative – No updates.
    - ii. Tuition Waiver – Brian Schill (UND) volunteered to chair the taskforce. A question was asked regarding if/how we could incorporate faculty in this discussion. First,

we should find out our direction, and then reach out to faculty to possibly form a group. The taskforce will meet to determine the appropriate direction in which to move.

- b. January Meeting – A motion to cancel the January meeting was made by April Helgaas (NDSU) and seconded by Lisa Braun (NDSCS). Following a vote, motion carried, January meeting has been canceled.

VII. Open Discussion –

- a. Megan Wasylow (UND) mentioned that they hosted a virtual BINGO event with 40+ employees taking part. BINGO sheets were distributed via campus mail to those who signed up to attend. This was a great morale booster for their campus. Also, they host coffee with Kathy, the first lady of UND.

VIII. Future Meetings

- a. The next meeting will be held on February 8, 2021, from 2:30-4:00pm CST. Send agenda items to President Michael Linnell.

IX. Adjournment

- a. The meeting adjourned at 3:05pm CST.

Respectfully submitted,

Laura Fetting (DSU)  
ND SSS Secretary 2020-21