



The North Dakota State Staff Senate met on May 10, 2021 via MS Teams.

- I. Call to order
  - a. The meeting was called to order at 2:30pm CT on May 10, 2021 by ND State Staff Senate President Michael Linnell (MiSU).
- II. Roll call
  - a. **Bismarck State College (BSC):** Courtney Reiswig, Kara Welk
  - b. **Core Technology Services Office (CTSO):** Ramona Bruer, Benjamin Ford
  - c. **Dakota College Bottineau (DCB):** Heidi Hauf
  - d. **Dickinson State University (DSU):** Laura Fetting, Josh Nichols
  - e. **Lake Region State College (LRSC):** Mike Englman, Andy Wakeford
  - f. **Mayville State University (MaSU):** Alyson Beckman, Heather Bolstad, Misti Wuori
  - g. **Minot State University (MiSU):** Lindsey Benson, Michael Linnell
  - h. **North Dakota State College of Science (NDSCS):** Lisa Braun, Leslie Shirek
  - i. **North Dakota State University (NDSU):** Al Bernardo, April Helgaas, Kay Hopkins
  - j. **University of North Dakota (UND):** Paula Cox, Brian Schill, Megan Wasylow
  - k. **Valley City State University (VCSU):** Kelsie Carter
  - l. **Williston State College (WSC):** Tyler Clauson, Megan Kasner, Kristina Kitchens
  - m. **NDUS Representative:** (Absent)
  - n. **HRC Representative (DSU):** Laura Fetting
  - o. **HRC Liaison:** (Absent)
  - p. **SBHE Representative (BSC):** Retha Mattern
- III. Approval of Agenda
  - a. A motion to approve the agenda was made by Megan Wasylow (UND) and seconded by Megan Kasner (WSC). Following a vote, motion carried, agenda approved as is.
- IV. Approval of Minutes
  - a. A motion to approve the minutes was made by Courtney Reiswig (BSC) and seconded by Kristina Kitchens (WSC). Following a vote, motion carried, minutes approved as is.
- V. Reports
  - a. Campus Updates – Submit via the website by Monday, May 24, 2021.
  - b. SBHE Staff Advisor Report – Retha Mattern (BSC) reported that the State Board of Higher Education (SBHE) met on April 29<sup>th</sup> on the WSC campus. This was the first in-person meeting of the school year. SBHE members were able to tour the Train ND facility. Interviews for the next President of WSC were conducted with a candidate selected. Discussion was held on policy readings, board reports, and legislative update. The next SBHE meeting is scheduled for May 25-26 in Bismarck at the Capitol. This will be a Strategic Planning Meeting. The agenda will be available at <https://ndus.edu/sbhe-overview/agendas-minutes-videos/>.
  - c. HRC – Laura Fetting (DSU) reported that the HRC met on May 4<sup>th</sup>. The HRC is planning a face-to-face meeting in June. A legislative update was given to the HRC. Discussion was held regarding applications and advertising of positions.
- VI. Business Agenda –
  - a. Taskforce Chair Updates
    - i. Legislative – Andy Wakeford – Discussion was held on the budget update and health insurance topics from the legislative session.

- ii. Tuition Waiver – Brian Schill – The committee met with several members from across the system to gather perspective and information. The committee is working on gathering data and looking at their next steps to move forward.
  - b. Insurance – Andy Wakeford received an individual issue that an employee is having with the health insurance. Andy will share this information with the NDSSS listserv. Feel free to look at the concern and take action as you wish. Discussion was held regarding how much, if any, NDSSS should have in this area and should NDSSS be able to take a stance and voice concerns about insurance coverage. Laura Fetting will reach out to the HRC to see if there is an oversight committee, how it is formed, and what sort of representation staff or the NDUS have on this committee.
  - c. Staff Senate Summer Meeting – The face-to-face meeting will be held on June 22-23 on the BSC campus. Send any ideas for topics to Michael Linnell.
- VII. Open Discussion –
  - a. A question was asked regarding jeans day on campuses and donations. Varied discussion was held.
- VIII. Future Meetings
  - a. The next meeting will be held on June 22-23, 2021 at BSC. Send agenda items to President Michael Linnell (MiSU)
- IX. Adjournment
  - a. The meeting adjourned at 3:45pm CT.

Respectfully submitted,

Laura Fetting (DSU)  
ND SSS Secretary 2020-21