

The North Dakota State Staff Senate met on August 9, 2021 via MS Teams.

1. Call to order
	1. The meeting was called to order at 2:30pm CT on August 9, 2021 by ND State Staff Senate President April Helgaas (NDSU).
2. Roll call
	1. **Bismarck State College (BSC):** Erik Bertram, Kara Welk
	2. **Core Technology Services Office (CTSO):** Ramona Breuer, Devin McCall
	3. **Dakota College Bottineau (DCB):** Heidi Hauf, JaLee Lynnes
	4. **Dickinson State University (DSU):**  Laura Fetting, Josh Nichols
	5. **Lake Region State College (LRSC):** Andy Wakeford
	6. **Mayville State University (MaSU):** Heather Bolstad
	7. **Minot State University (MiSU):** Michael Linnell, Doug Tiedman
	8. **North Dakota State College of Science (NDSCS):** Mindi Bessler
	9. **North Dakota State University (NDSU):** Al Bernardo, April Helgaas, Kay Hopkins
	10. **University of North Dakota (UND):** Brian Schill, Megan Wasylow
	11. **Valley City State University (VCSU):** Kelsie Carter
	12. **Williston State College (WSC):** Jenae Hunter, Kristina Kitchens
	13. **NDUS Representative:** (Absent)
	14. **HRC Representative (MiSU):** Michael Linnell
	15. **HRC Liaison:** (Absent)
	16. **SBHE Representative (BSC):** Retha Mattern(Absent)
3. Approval of Agenda
	1. A motion to approve the agenda was made by Jenae Hunter (WSC) and seconded by Kay Hopkins (NDSU). Following a vote, motion carried, agenda approved as is.
4. Approval of Minutes
	1. A motion to approve the minutes was made by Brian Schill (UND) and seconded by Michael Linnell (MiSU). Following a vote, motion carried, minutes approved as is.
5. Reports
	1. Campus Updates – Submit campus updates via the NDSSS website by August 24th.
	2. SBHE Staff Advisor Report – No report.
	3. HRC – Michael Linnell (MiSU) noted that there was no report.
6. Business Agenda –
	1. Taskforce Chair Updates
		1. Legislative – Andy Wakeford – Interim Higher Education Legislative Committee is meeting on August 9-10. Agenda can be found here - <https://www.legis.nd.gov/assembly/67-2021/interim/23-5036-02000-meeting-agenda.pdf>.
		2. Tuition Waiver – Brian Schill reported that he, Retha, and Mike met and discussed a list of potential problems, solutions, and ideas – plan to take to the SBHE or a member for support and questions – If you are interested in joining the taskforce, contact Brian.
	2. Campus Updates –
		1. NDSU – SBHE did not recommend renewing Pres. Bresciani’s contract. He will complete his current contract. NDSU is now putting together a search committee for the next president.
	3. Summer 2022 Meeting Location and Rotation for Future Face to Face Meetings –
		1. DSU is looking into and will report back at the next meeting.
		2. Looking to set up a rotation for future meetings. April will put together an idea and bring back to the September meeting.
	4. Robert’s Rules of Order Discussion Proposal – looking to have a refresher session and speaker. Kay Hopkins and Brian Schill will look into contacting someone to conduct the session.
	5. 2021-22 ND State Staff Senate Goals
	6. Committees –
		1. Legislative – Andy and Al
		2. Tuition Waiver – Brian
		3. Friday After Thanksgiving – on hold
		4. Recognition and Fundraising – Mike Linnell made a motion to explore recognition, publicity, and possible funding line for NDSSS. Kay Hopkins seconded the motion. Following a vote, motion carried. Email April if you are interested in serving on this taskforce.
	7. Spreadsheet of Current NDSSS Senator Data – Would like to have a working document to keep updated with each campus’ officers and how/when they are appointed/elected. April will put a template together and email out for each campus to update/respond to.
7. Open Discussion –
	1. None.
8. Future Meetings
	1. The next meeting will be held on September 13, 2021 from 2:30-4:00pm CST. Send agenda items to President April Helgaas (NDSU).
9. Adjournment
	1. The meeting adjourned at 3:24pm CT.

Respectfully submitted,

Laura Fetting (DSU)

ND SSS Secretary 2021-22