

The North Dakota State Staff Senate met on August 9, 2021 via MS Teams.

1. Call to order
   1. The meeting was called to order at 2:30pm CT on August 9, 2021 by ND State Staff Senate President April Helgaas (NDSU).
2. Roll call
   1. **Bismarck State College (BSC):** Erik Bertram, Kara Welk
   2. **Core Technology Services Office (CTSO):** Ramona Breuer, Devin McCall
   3. **Dakota College Bottineau (DCB):** Heidi Hauf, JaLee Lynnes
   4. **Dickinson State University (DSU):**  Laura Fetting, Josh Nichols
   5. **Lake Region State College (LRSC):** Andy Wakeford
   6. **Mayville State University (MaSU):** Heather Bolstad
   7. **Minot State University (MiSU):** Michael Linnell, Doug Tiedman
   8. **North Dakota State College of Science (NDSCS):** Mindi Bessler
   9. **North Dakota State University (NDSU):** Al Bernardo, April Helgaas, Kay Hopkins
   10. **University of North Dakota (UND):** Brian Schill, Megan Wasylow
   11. **Valley City State University (VCSU):** Kelsie Carter
   12. **Williston State College (WSC):** Jenae Hunter, Kristina Kitchens
   13. **NDUS Representative:** (Absent)
   14. **HRC Representative (MiSU):** Michael Linnell
   15. **HRC Liaison:** (Absent)
   16. **SBHE Representative (BSC):** Retha Mattern(Absent)
3. Approval of Agenda
   1. A motion to approve the agenda was made by Jenae Hunter (WSC) and seconded by Kay Hopkins (NDSU). Following a vote, motion carried, agenda approved as is.
4. Approval of Minutes
   1. A motion to approve the minutes was made by Brian Schill (UND) and seconded by Michael Linnell (MiSU). Following a vote, motion carried, minutes approved as is.
5. Reports
   1. Campus Updates – Submit campus updates via the NDSSS website by August 24th.
   2. SBHE Staff Advisor Report – No report.
   3. HRC – Michael Linnell (MiSU) noted that there was no report.
6. Business Agenda –
   1. Taskforce Chair Updates
      1. Legislative – Andy Wakeford – Interim Higher Education Legislative Committee is meeting on August 9-10. Agenda can be found here - <https://www.legis.nd.gov/assembly/67-2021/interim/23-5036-02000-meeting-agenda.pdf>.
      2. Tuition Waiver – Brian Schill reported that he, Retha, and Mike met and discussed a list of potential problems, solutions, and ideas – plan to take to the SBHE or a member for support and questions – If you are interested in joining the taskforce, contact Brian.
   2. Campus Updates –
      1. NDSU – SBHE did not recommend renewing Pres. Bresciani’s contract. He will complete his current contract. NDSU is now putting together a search committee for the next president.
   3. Summer 2022 Meeting Location and Rotation for Future Face to Face Meetings –
      1. DSU is looking into and will report back at the next meeting.
      2. Looking to set up a rotation for future meetings. April will put together an idea and bring back to the September meeting.
   4. Robert’s Rules of Order Discussion Proposal – looking to have a refresher session and speaker. Kay Hopkins and Brian Schill will look into contacting someone to conduct the session.
   5. 2021-22 ND State Staff Senate Goals
   6. Committees –
      1. Legislative – Andy and Al
      2. Tuition Waiver – Brian
      3. Friday After Thanksgiving – on hold
      4. Recognition and Fundraising – Mike Linnell made a motion to explore recognition, publicity, and possible funding line for NDSSS. Kay Hopkins seconded the motion. Following a vote, motion carried. Email April if you are interested in serving on this taskforce.
   7. Spreadsheet of Current NDSSS Senator Data – Would like to have a working document to keep updated with each campus’ officers and how/when they are appointed/elected. April will put a template together and email out for each campus to update/respond to.
7. Open Discussion –
   1. None.
8. Future Meetings
   1. The next meeting will be held on September 13, 2021 from 2:30-4:00pm CST. Send agenda items to President April Helgaas (NDSU).
9. Adjournment
   1. The meeting adjourned at 3:24pm CT.

Respectfully submitted,

Laura Fetting (DSU)

ND SSS Secretary 2021-22