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Meeting Minutes***

***May 8, 2023 ~ 2:30 PM CT via Teams***

***The NDUS Staff Senate serves to represent staff employees from the eleven academic institutions and employees throughout the university system. The Senate identifies staff interests and issues; acts as a forum for the discussion of staff-related matters; and facilitates communication on behalf of the campus staff members with the NDUS Chancellor and the State Board of Higher Education.***

1. Call to Order 2:30pm
2. Roll Call
3. BSC – Caitlin Magilke and Matt Giddings
4. CTS – Devin McCall and Heather Lentz
5. DCB – Carissa Pollman and April Abrahamson
6. DSU – Johnna Douthit and Laura Fetting
7. LRCS – Casey Zehrer
8. MaSU –Terresa Agnes & Robert Davis
9. MiSU – Michael Linnell and Janese Lehman
10. NDSCS – Lisa Braun, Mindy Bessler, and Nick Craft
11. NDSU – Kay Hopkins
12. UND – Andrea Speath and Brian Schill
13. VCSU – Kelsie Carter
14. WSC – LeeAnn Clark
15. Approval of Agenda: Terresa Agnes approves; Matt Giddings second – all in favor; no opposed
16. Approval of Past Minutes: April minutes. Lisa Braun motion to approve minutes as is; Kay Hopkins second; all in favor; no opposed
17. Reports
    * 1. Campus Updates
         1. Next meeting May 22/23 – Board Retreat. Campus updates by May 18.
      2. SBHE Staff Advisor Report: Michael Linnell
         1. April 27 via teams
         2. 1003 bill: Final passage of appropriations bill. Record budget. 6/4 pay raises went through – no specific answer to how the raise will be distributed for each campus/employee. Tuition freeze offset by funding – not by universities. Benefits continue to be funded at 100%. Large increase in funding for NDUS buildings.
         3. OMB bill that passed – equity pay – percentage and rules to administer pay – at this point, information is still being discussed.
         4. HUBB Retirement – Consultant to review the work that is being done now. Finalist for investment consultant from 11 submissions. Personable company and provided information based on questions and what we were looking for from a company. Most cost-effective for NDUS. Worked with TIAA.
            1. Contract still being drafted between NDUS and HUBB
         5. SBHE Retreat in May
            1. 2035 looking at Strategic Plan
         6. Policy changes
            1. Tabled to committee – policy 100.6 – about members serving on two boards – goes to governance committee
         7. Salary Survey – met with Chancellor and instead of creating a presentation for May but would table specific study. Most information was shared during legislation and stated similar information from survey responses. Presentation will still be given but later in summer.
      3. HRC Update: Jenae Hunter
18. Business Agenda
    * 1. Taskforce Chair Updates -
         1. Legislative: Laura Fetting
            1. Session has ended 3:00am on Saturday.
            2. Legislation insider with CTS and System Office Staff soon.
            3. Wins:

6/4 employee raises

Salary equity pool approved – waiting on specifics

100% employer paid benefits

* + - * 1. HB 1040 – Retirement plan amended with “if” and “when” statements – more information on this – current employees are not impacted by amendments
      1. Tuition Waiver: Brian Schill
         1. N/A
      2. Retention of Staff Project: Michael Linnell
         1. HR measures site provided: <https://app.powerbi.com/view?r=eyJrIjoiNGUxYzgzNzctMTVkOS00NDdiLWIxYzEtOTY5MDNjNTkyMmJjIiwidCI6ImVjMzdhMDkxLWI5YTYtNDdlNS05OGQwLTkwM2Q0YTQxOTIwMyIsImMiOjN9>
    1. Summer Meeting at NDSU
       1. June 14 and 15 at NDSU
          1. Afternoon of first day and morning of second day
          2. More information will be provided
       2. Topics that were suggested: Employee Morale, Burnout, Creating Healthy Work Spaces; Budget Recap; CTS and other security updates; Research consortium through Epscore
    2. Employee morale-open discussion, idea sharing
       1. Upcoming picnic for staff at NDSU

1. Open Discussion: N/A
2. Future Meetings: June 14 and 15 at NDSU – more information to come
3. Adjournment: 3:10pm. Motion to adjourn Brian; second Teresa Agnes; all in favor; no opposed