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Meeting Agenda***

***July 10, 2023 ~ 2:30 PM CT via Teams***

***The NDUS Staff Senate serves to represent staff employees from the eleven academic institutions and employees throughout the university system. The Senate identifies staff interests and issues; acts as a forum for the discussion of staff-related matters; and facilitates communication on behalf of the campus staff members with the NDUS Chancellor and the State Board of Higher Education.***

1. Call to Order – 2:32pm CT
2. Roll Call
   1. Bismarck State College (BSC): Michele Enderud
   2. Core Technology Services Office (CTSO): Heather Lentz
   3. Dakota College Bottineau (DCB): April Abrahamson, JaLee Lynnes, Michael O’Toole, Carissa Pollman
   4. Dickinson State University (DSU): Johnna Douthit, Laura Fetting
   5. Lake Region State College (LRSC): Andy Wakeford
   6. Mayville State University (MaSU): Robert Davis
   7. Minot State University (MiSU): Karla Bredahl
   8. North Dakota State College of Science (NDSCS): Lisa Braun
   9. North Dakota State University (NDSU): Kay Hopkins
   10. University of North Dakota (UND): Anna Kinney, Brian Schill
   11. Valley City State University (VCSU): Kelly Spanier
   12. Williston State College (WSC): LeeAnn Clark
   13. NDUS Guest: Christopher Pieske
   14. HRC Representative (MaSU): Michael Linnell
   15. HRC Liaison:
   16. SBHE Representative (MiSU):
3. Approval of Agenda – Lisa Braun / Kay Hopkins – approved as is.
4. Approval of Past Minutes: June minutes – Tabled to next meeting.
5. Reports
   1. Campus Updates – Submit by July 26th to website.
   2. SBHE Staff Advisor Report: Michael Linnell – Presidential Contract renewals, taskforce looking at MN tuition updates and discussion, WICHE update, Presidential salary study, TikTok ban, brought up consistency with Snow Day vs. Work from Home (discussion from NDSSS)
   3. HRC Update: Robert Davis – Did not meetin in July, next meeting in August.
6. Business Agenda
   1. Mr. Christopher Pieske, NDUS Chief Compliance Officer – introduction to the NDSSS – reaching out make aware of the compliance office and fraud/violation hotline services. NDUS website – compliance page.
   2. August Meeting – Robert Davis – motion to cancel LeeAnn Clark -
   3. Taskforce Establishment and Chair selection
      1. Legislative – Laura Fetting
      2. Tuition Waiver – Brian Schill
      3. ~~Retention of Staff Project -~~
      4. Artificial Intelligence Effects on Staff – Anna Kinney
      5. Guidance on Campus Closures/Remote Working Days -
      6. ~~Rules and Regulations on Campuses (funding and money for staff senates … spending) –~~
   4. Employee morale-open discussion, idea sharing – DCB summer hours – most offices closed on Friday afternoons; NDSCS – May held employee picnic for all staff and close campus at 3pm on Fridays
7. Open Discussion - none
8. Future Meetings: September 11, 2023
9. Adjournment – Robert Davis / Heather Lentz – 3:13pm CT

NDSSS Website - <https://staffsenate.ndus.edu/>

Campus Updates Submission - <https://staffsenate.ndus.edu/campus-update-submission-form/>

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