  
**Meeting Minutes**

**October 9, 2023 ~ 2:30 PM CT via Teams**

***The NDUS Staff Senate serves to represent staff employees from the eleven academic institutions and employees throughout the university system. The Senate identifies staff interests and issues; acts as a forum for the discussion of staff-related matters; and facilitates communication on behalf of the campus staff members with the NDUS Chancellor and the State Board of Higher Education.***

1. Call to Order @ 2:32pm CT
2. Roll Call
   1. BSC – Not Present
   2. CTSO – Heather Lentz
   3. DCB – April Abrahamson, Carissa Pollman, Michael O’Toole
   4. DSU – Johnna Douthit, Laura Fetting
   5. LRSC – Andy Wakeford
   6. MaSU – Stacy Buchl
   7. MiSU – Carla Bredahl
   8. NDSCS – Lisa Braun, Matt Vetter, Mindi Bessler
   9. NDSU – Emily Vieweg
   10. UND – Anna Kinney, Mike Wozniak
   11. VCSU – Michaela Hamilton, Gabrielle Myers Biewer
   12. HRC Rep – Not Present
   13. SBHE Rep – Michael Linnell
3. Approval of Agenda - Motion to approve by Lisa, seconded by Heather. Approved unanimously
4. Approval of Past Minutes: September minutes. - Motion to approve by Heather, seconded by April. Approved unanimously.
5. Reports
   * 1. Campus Updates - submit to the website.
     2. SBHE Staff Advisor Report: Michael Linnell
        1. Human Capital committee updates, document complete
           1. President Easton (NDSU) and Mike will present to SBHE
        2. 7 other study topics, 5 “of the future”
        3. Dr. Wynne (UND) encourages all to take vaccine
           1. Review policies recommendations
        4. Update on Dickinson State reorganization
     3. HRC Update: Robert Davis
        1. Not present
6. Business Agenda
   * 1. Taskforce Chair Updates -
        1. Legislative: Laura Fetting
           1. Interim HEC meeting October 10-11th
           2. OMB struck down by ND Supreme Court

Some equity raise money was here…

* + - 1. Tuition Waiver: Brian Schill (via Michael Linnell)
         1. Will not be pursuing it at this time, will keep it on the list
         2. Need to figure out a formula, show that it helps improve workforce and recruit/retain
         3. Access to all institutions should be a starting place
         4. Urging to keep the group together for consistency
      2. Artificial Intelligence Effects on Staff: Anna Kinney
         1. No update
         2. Doesn’t sound like the NDUS has any policy talk about it
      3. Guidance on Campus Closures/Remote Working Days: Mike Wozniak
         1. Met and discussed policy at each school
         2. Will take to individual Senates and come back with ideas
    1. Campus Staff Senate Missions and Purposes Discussion
       1. Policy or Parties?
          1. Mike Wozniak: shared that UND is talking about expanding policy voice
          2. Mike Linnell: balance between both
    2. Employee morale-open discussion/idea sharing
       1. April Abrahamson: Bottineau – Mental health awareness
       2. Emily Vieweg – Lots of reorganization, so engagement is taking a back seat
       3. Mike Wozniak – UND: Higher social media engagement due to recognition posts

1. Open Discussion
   1. Mindi Bessler: where do complaints go, who answers them, etc.?
      1. Laura Fetting: DSU has a thoughts and concerns committee
         1. Read and get information from other campus bodies
      2. Emily Vieweg – NDSU: contact form, president and provost have Share Your Ideas
      3. Mike Linnell – Minot State: Suggestion box, review in Exec Committee
      4. Mike Wozniak – UND: Suggestion box, sent to campus entities, then brought Staff Senate
2. Future Meetings: November 13, 2023
3. Adjournment

**Additional Information:**

* NDSSS Website - <https://staffsenate.ndus.edu/>
* Campus Updates Submission - <https://staffsenate.ndus.edu/campus-update-submission-form/>