****North Dakota State Staff Senate Meeting Agenda**

December 11, 2023 @ 2:30pm CT via MS Teams

***The NDUS Staff Senate serves to represent staff employees from the eleven academic institutions and employees throughout the university system. The Senate identifies staff interests and issues; acts as a forum for the discussion of staff-related matters; and facilitates communication on behalf of the campus staff members with the NDUS Chancellor and the State Board of Higher Education.***

1. Call to Order
   1. Attendance – April Abrahamson, Mindi Bessler, Lisa Braun, Karla Bredahl, Stacy Buchl, Carol Campbell, Laura Fetting, Matthew Giddings, Anna Kinney, Heather Lentz, Mike Linnell, Gabrielle Myers Biewer, Michael O’Toole, Carissa Pollman, Brian Schill, Kelly Spanier, Matthew Vetter, Samantha Wohletz, Mike Wozniak, Jennifer Young, Casey Zehrer
2. Roll Call
   1. BSC – Matt Giddings
   2. CTSO – Heather Lentz
   3. DCB – Carissa Pollman, Michael O’Toole, April Abrahamson
   4. DSU – Samantha Wohletz, Laura Fetting
   5. LRSC – Casey Zehrer
   6. MaSU – Stacy Buchl
   7. MiSU – Mike Linnell
   8. NDSCS – Lisa Braun, Matthew Vetter, Mindi Bessler
   9. NDSU – Jennifer Young
   10. UND – Mike Wozniak, Brian Schill, Anna Kinney
   11. VCSU – Kelly Spanier, Hamilton, Gabrielle Myers Biewer
   12. WSU - Carol Campbell
   13. HRC Rep – Michael O’Toole
   14. SBHE Rep – Mike Linnell
3. Approval of Agenda
   1. Lisa Braun motion to accept agenda, Jen Young seconded, passed unanimously
4. Approval of Past Minutes: November minutes.
   1. Stacy Buchl motion to approve, Jen Young seconded, passed unanimously
5. Reports
   1. Campus Updates – Submit to website.
   2. SBHE Staff Advisor Report: Michael Linnell
      1. Dec 7th met, Dec 18th next meeting
      2. Lots of policy updates
         1. Many procedural
         2. Discussion on Chancellors review timeline
            1. Goals will be reworked
         3. Discussion on Board action on new degrees and programs
            1. Argument that the board should have some oversight in this process
            2. Don’t anticipate denying many changes proposed
         4. 2035 Envision update
            1. Fine tuning process
            2. Ear ly January movement planned, comfortable where they are at
            3. Making sure that it works well with other groups
            4. Tuition waiver anticipated to be discussed

Why not start with our employees if we are pushing for other state residents?

Challenge: many staff make more than the typical income levels of other “free state tuition” policies

Need to determine price tag

* + - 1. NDSU presented their budget, suggested looking at the funding formula
         1. Not good with inflation, very reactive
      2. Post Tenure Committee report
         1. More robust post-tenure review process

Tenure is robust enough, it’s after that needs to improve

* + - 1. Presidential review committee report
         1. Language coming saying that our presidents are underpaid
         2. If raises are proposed, important that it trickles down to all levels of the university
  1. HRC Update: Robert Davis
     1. Changing broadband for athletic trainers proposed
     2. Market pay update
        1. UND uses it already, proposed that other schools use it to save funds
     3. NDPERS
        1. CTS has issues accessing benefits
     4. Multiple policies being reviewed

1. Business Agenda
   1. Taskforce Chair Updates –
      1. Legislative: Laura Fetting
         1. No updates
      2. Tuition Waiver: Brian Schill
         1. Provided within SBHE report
      3. Artificial Intelligence Effects on Staff: Anna Kinney
         1. Shared executive order on the “Safe Source and Trustworthy Development and Use of Artificial Intelligence”
            1. Privacy concerns with cloud-based storage and privacy
      4. Guidance on Campus Closures/Remote Working Days: Mike Wozniak
         1. Final version of the Resolution presented
         2. Motion for final approval by Heather Lentz, seconded by Anna
            1. Comments:

Who would it be sent to?

HRC was interested in the document

* + - * 1. Voting: passed unanimously. Document is finalized.
      1. Senators will provide to their respective Presidents and HR, Laura will end to HRC
  1. January 8th Meeting – discussion on holding or cancelling
     1. SBHE rep would be selected around that time
     2. Meeting will be cancelled
  2. Employee morale-open discussion, idea sharing
     1. Kelly (VCSU) – Staff Appreciation Week discussion – just for staff?
        1. Mike Wozniak (UND) - invite faculty to promote institutional unity
     2. Kelly (VCSU) – Professional clothing stores – looking to expand options
        1. S&S Promotional Group was suggested

1. Open Discussion
2. Future Meetings: January 8, 2024 (cancelled)
3. Adjournment at 3:21PM CT

**Additional Information:**

* NDSSS Website - <https://staffsenate.ndus.edu/>
* Campus Updates Submission - <https://staffsenate.ndus.edu/campus-update-submission-form/>